STATE OF MINNESOTA
Legislative Budget Office

658 Cedar St.
Centennial Building, 1st Floor
St. Paul, MN 55155
(651) 297-7146
lbo@lbo.mn.gov

Position Announcement: Deputy Director

The Legislative Budget Office (LBO) is seeking to fill the position of deputy director. This is a full-time benefits eligible position. In partnership with the LBO director, the deputy director helps shape the strategic vision of the Office, ensuring fulfillment of its mission and statutory responsibilities. The deputy director manages a team evaluating tax expenditures and providing professional and technical support to the Minnesota Tax Expenditure Review Commission (TERC). In collaboration with the LBO director, this individual helps manage LBO operations, including the coordination and oversight of the fiscal note process for the Minnesota Legislature, managing the local impact note process, and administering a survey regarding health plans in Minnesota school districts and charter schools.

Please apply at the Minnesota Legislature Joint Office Employment Opportunities webpage (https://www.lcc.mn.gov/jobs/). To ensure consideration, applications including a resume and cover letter must be submitted by **September 29, 2026**. If you have specific questions, please contact Christian Larson at Christian.Larson@lbo.mn.gov.

The LBO deputy director supports the Minnesota Legislature by leading the LBO in various tasks, including:

- Managing a team of analysts evaluating the effectiveness and efficiency of Minnesota tax expenditures
- Working with the LBO director to develop and implement a business plan for the Office
- Developing and maintaining relationships and strategic partnerships with key stakeholders
- Creating standards and protocols and building internal metrics to evaluate and guide the LBO

The LBO will determine the starting salary based on the successful applicant's qualifications and experience. The recruitment range for the position is $118,002 to $145,000. The full salary range for the position is $118,002 to $213,292. The salary offered will be based upon an assessment of the applicant's level of experience.

A complete position description is available on the Legislative Budget Office Employment Opportunities webpage (https://www.lbo.mn.gov/jobs.html) or call 651-284-6436 to request a copy. For more information regarding the LBO, visit the LBO website.

Minimum Qualifications

- Masters Degree in public finance, public policy, or a related field. A Bachelor of Arts or Bachelor of Science Degree in a related field and three additional years of experience may substitute the Masters Degree requirement
- Seven years in a financial, economic, or statistical analysis environment
- Two years serving in a position as a lead, supervisor, or manager capacity
- Knowledge, skills, and abilities:
  - High-level analytical skills necessary to lead detailed quantitative studies
  - Ability to support and motivate staff
  - Ability to communicate complex analysis in a public setting and to a wide range of audiences
- Nonpartisan background and ability to act impartially, in a politically neutral manner

Desired Qualifications:

- Experience providing lead direction on research and quantitative analysis projects
- Technical skills sufficient to use software programs to conduct complicated analysis of tax data
- Knowledge of public finance and state budget process
- Experience working with a state or federal legislature

Why work for the LBO?

The LBO is committed to building a staff complement that includes diverse perspectives and backgrounds. The LBO plays a meaningful role in the legislative process and provides elected officials with objective and nonpartisan analysis needed to make informed decisions. The Minnesota Legislature offers a comprehensive benefits package.

Comprehensive Benefit Package

The State of Minnesota offers exceptional benefits including low cost medical and dental insurance, employer paid life insurance, other optional insurance, optional pre-tax spending accounts, retirement plan, optional tax-deferred compensation, vacation and sick leave, and paid holidays each year.

The LCC recognizes there are key elements that make life and work meaningful: health and wellness, financial well-being, professional development, and work/life balance. These benefits, in addition to your salary, make up your total compensation.

Health and Wellness

The state encourages wellness and promotes preventive care, offering many benefits and resources to help employees and their families lead healthy, balanced lives. This includes:

- Low-cost medical, dental, and vision insurance packages, including prescription drug coverage, to fit your needs to ensure you are happy and healthy
- Free, confidential help through the Employee Assistance Program (EAP)
- Wellness programs and resources to help you reach your wellness goals

Financial Well-Being

The state offers savings and investment plans, time off, insurance options, and more to help employees meet their financial goals. This includes:

- A pension and deferred compensation plan (MNDCP) with an employer-paid match to help you plan for your future
- Basic life insurance at no cost to you. Additionally, you have the option of choosing supplemental life insurance (including spouse and child life options), short- and long-term disability, and accident insurance
- Pre-tax benefits, including dependent day care, medical/dental spending accounts (MDEA), and parking and public transit options

Professional Development

Professional development that empowers employees to do the work they love and reach their career goals is encouraged. This includes:

- Training and development courses
- Leadership institutes and programs
- Coaching and mentoring
- Career planning

Work/Life Balance

Work/life balance is supported through:

- The potential for flexible work schedules during the interim when the legislature is not in session
- Compensatory time options
- On average 16.25 days of paid vacation each year based on a 5-hour accrual rate with opportunity for increased accruals as service time increases
- 13 days of paid sick leave each year based on a 4-hour accrual rate
- Optional vacation leave and sick leave bank credits offered to new employees

- 11 paid holidays and 2 floating holidays each year
- 6 weeks of paid parental leave to help you bond in the important weeks after you bring your child home

During peak periods, LBO staff may experience long work hours and deadlines requiring the ability to stay composed under pressure.

The LBO values the unique contributions that candidates with diverse experiences, knowledge, and backgrounds can bring to our work. The State of Minnesota is an equal opportunity employer. We are committed to embedding diversity, equity, inclusion, and accessibility at our workplace.

An Equal Opportunity/ADA Employer