

# Legislative Budget Office Oversight Commission

## Draft Meeting Minutes

August 23, 2019

### **Present:**

Sen. Mary Kiffmeyer, Chair

Rep. Lyndon Carlson, Vice Chair

Sen. Julie Rosen

Sen. Melissa Wiklund

Sen. Richard Cohen

Rep. Jerry Hertaus

Rep. Mohamud Noor

Rep. Bob Vogel

Eric Nauman, Lead Fiscal Analyst, Senate (ex-officio)

Britta Reitan, Assistant Commissioner, MMB (ex-officio)

Bill Marx, Chief Fiscal Analyst, House of Representatives (ex-officio)

### **Excused:**

James Nobles, Legislative auditor (ex-officio)

Sen. Kiffmeyer, Chair, called the meeting of the Legislative Budget Office Oversight Commission to order at 1:11 p.m. in Room 1150 of the Minnesota Senate Building.

A quorum was present.

### **Approval of Minutes**

Rep. Carlson moved approval of the minutes from the August 12, 2019 meeting. THE MOTION PREVAILED.

### **Legislative Budget Office Fiscal Note Uniform Standards and Procedures**

Michelle Weber presented the changes from the August 1, 2019 draft version of the Legislative Budget Office Fiscal Note Uniform Standards and Procedures. The following changes were discussed by the Commission:

#### **Overview:**

1. Roles and Responsibilities: Change "Bill Author" to "Chief Bill Author"
2. Roles and Responsibilities: Clarify Agency Chief Business Technology Officer definition:

The Agency's Chief Business Technology Officer (CBTO) or designee works with the agency to ensure IT related costs are appropriately accounted for in fiscal notes with an IT impact.

3. Roles and Responsibilities: Use numbers instead of bullets

4. Roles and Responsibilities: Use a bold line between roles

## **Chapter 1:** No changes

## **Chapter 2:**

LBO Review – Amend language of Procedures #5 to read as follows:

If the agency provided fiscal note is not updated to comply with the Uniform Standards and Procedures, the LBO will determine the appropriate steps to take in consultation with legislative fiscal analysts, MMB, and agency staff, if appropriate, to provide the legislature with an estimate of the fiscal impact of the proposed legislation. This may include, but is not limited to discussions with the agency head, MMB, committee chair, legislative fiscal staff, or LBO Oversight Commission; as well as an assessment by the LBO to determine alternative methods to provide an estimate of the fiscal impact. The LBO may also indicate that the note is not approved, and, or add a note or cover memo to the fiscal note.

There were no other changes discussed.

Rep. Kristin Bahner testified as a member of the Governor's Blue Ribbon Council on Information Technology. Rep. Steve Elkins testified as a member working with the Governor's Blue Ribbon Council on Information Technology. Mr. Rick Heller testified as an unofficial representative of people with disabilities.

Rep. Carlson made a motion to adopt the changes listed above. THE MOTION PREVAILED. (The Chair noted that the motion was adopted unanimously.)

Rep. Carlson made a motion to adopt the Legislative Budget Office Fiscal Note Uniform Standards and Procedures, as amended. THE MOTION PREVAILED.

The next meeting of the Legislative Budget Office Oversight Commission will be in October.

## **Adjournment**

The meeting adjourned at 2:31 p.m.