

Legislative Budget Office Oversight Commission

Draft Meeting Minutes

October 16, 2023

Hybrid meeting in Capitol 120 and via Zoom

Chair Wiklund called the meeting to order at 1:10 p.m.

Members Present:

Sen. Gary Dahms

Sen. John Marty

Sen. Eric Pratt

Sen. Melissa Wiklund

Rep. Steve Elkins

Rep. Jon Koznick

Rep. Mohamud Noor

Rep. Joe Schomacker

Emily Adriaens, Chief Fiscal Analyst, House of Representatives (ex-officio)

Christian Larson, Director, Legislative Budget Office, LBOOC Executive Secretary

Ahna Minge, State Budget Director, MMB (ex-officio)

Eric Nauman, Principal Fiscal Analyst, Senate (ex-officio)

Judy Randall, Legislative Auditor, Office of the Legislative Auditor (ex-officio)

A quorum was present.

Review and Approval of Minutes

Representative Elkins made a motion to approve the minutes from September 12, 2023, as presented – **MOTION PREVAILED.**

Election of Commission Vice Chair

Representative Noor nominated Representative Schomacker for vice chair of the Legislative Budget Office Oversight Commission. There were no other nominations.

Representative Elkins made a motion to elect Representative Schomacker vice chair of the Legislative Budget Office Oversight Commission. The vote was unanimous in favor of Representative Schomacker - **MOTION PREVAILED.**

Proposed Changes to the Fiscal Note Uniform Standards and Procedures

Alyssa Holterman Rosas, Lead Budget Analyst with the Legislative Budget Office (LBO), gave an overview of the Fiscal Note Uniform Standards and Procedures (USP) and summarized the LBO's proposed changes to the USP. Christian Larson, LBO Director, responded to questions from commission members.

Members discussed the proposed USP changes and agreed on two:

1. On page 6, paragraph A. Fiscal Note, In the first sentence, insert the word “potential” before “fiscal impact” so the first sentence reads “A fiscal note provides an objective estimate of the potential fiscal impact resulting from the implementation of proposed legislation.”
2. On page 20, the Fiscal Note Process workflow diagram, delete the word “on” in the box of the fifth step so the first sentence reads “Agency Fiscal Note Coordinator submits (“signs off”) fiscal note in FNTS.”

Senator Marty made a motion to approve the revised Fiscal Note Uniform Standards and Procedures with the two changes listed above and further moved to authorize Director Larson to make technical or clarifying changes to the Fiscal Note Uniform Standards and Procedures document prior to publication on the LBO website and in the State Register. The vote was unanimous in favor of approving the Fiscal Note Uniform Standards and Procedures as revised – **MOTION PREVAILED.**

Future Meeting Dates and Topics

Chair Wiklund will discuss with Director Larson how to best proceed with Representative Elkin’s suggestion of a future agenda item and asked members to contact her with any other future agenda items.

Adjournment

The meeting adjourned at 2:08 p.m.